



**UNIVERSITY OF HOME ECONOMICS LAHORE**  
**DIRECTORATE OF PLANNING & DEVELOPMENT**  
**QUOTATION NOTICE**  
**(UHE/P&D/CON/2024/001)**

**INVITATION OF QUOTATIONS FOR HIRING OF  
CONSULTANCY FIRM**

1. University of Home Economics (UHE) Lahore invites sealed quotations from renowned, registered and well-reputed eligible firms for short-term consultancy regarding preparation of PC-I for Public Sector Development Programme (PSDP) as per Higher Education Commission requirements. The hiring of consultancy firm will be governed under clause 46A of Punjab Procurement Rules (PPR), 2014 (amended). The estimated cost and other brief of the work are as under: -

<b>Scope</b>	<b>Cost of Consultancy Services</b>	<b>Time Limit</b>
Preparation of PC-I titled "Empowering Women Education through Expansion of University of Home Economics Lahore" including detailed design, feasibility, BoQs of proposed civil works i.e. Construction of two academic blocks	Not more than 2 million including all prevailing taxes	180 Days

2. Participating Firms will be evaluated on Quality and Cost Based Selection (QCBS) basis where firms who scored 70% technical/qualification marks will be allowed to proceed for financial quotation.
3. Sealed quotations shall be received in the office of Director Planning & Development, UHE on 02-04-2024 until 11:00AM. The quotations will be opened on the same day at 11:30AM in the presence of Authorized Representative(s) of participated firms.
4. UHE reserves the right to reject all bids as per Clause 35 of PPR, 2014 (amended).

**Directorate of Planning & Development**  
University of Home Economics, Main Boulevard Gulberg, Lahore Ph: 042-99263323



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**EVALUATION CRITERIA FOR HIRING OF  
CONSULTANCY FIRM**

**Technical Evaluation = 100 (Qualifying Points = 70)**

**Financial Evaluation = Technically Qualified Firm Quoted Lowest Consultancy Charges**

**Technical Criteria**

Technical Evaluation will be based on Consultant's meeting the following criteria regarding their experience, quality of its personnel capabilities, understanding of Public Sector Development Programme (PSDP) / Annual Development Program (ADP) requirements for preparation of PC-I and availability of adequate equipment/facilities to perform the job.

Detail Technical Criteria as mentioned below is applicable for the firms participating:

Categories	Maximum Marks
<p><u>Firm's Relevant Experience:</u></p> <p>Experience of PC-I preparation preferably in Social Sector projects but mandatory to include civil works components (Completed Projects)</p> <ul style="list-style-type: none"><li>• Full marks will be given if PC-I was prepared for minimum 05 projects</li><li>• If the number of projects executed is less than 05, then the marks will be given as under: <math>(50/05) * \text{No. of Projects}</math></li><li>• No marks will be given if project was executed prior to FY-2014</li></ul> <p>(Claim of completed project(s) <b>must be</b> accompanied with valid documentary evidence(s))</p>	50
<p><u>Availability of key-staff to perform assignment:</u></p> <ul style="list-style-type: none"><li>• *Project Director / Team Leader: PEC or any other professional body registered Engineer / Architect / Planner with at-least 08 years of relevant experience (10 Marks)</li><li>• *Infrastructure Design Engineer: Registered Professional Engineer with PEC with at-least 05 years of relevant experience (06 Marks)</li><li>• *Electrical Design Engineer: Registered Professional Engineer with PEC with at-least 05 years of relevant experience (06 Marks)</li><li>• *Financial Expert: Master's Degree in Finance/Accounting or equivalent with at-least 05 years of relevant experience (05 Marks)</li><li>• *Quantity Surveyor: DAE with at-least 08 years of relevant experience (03 Marks)</li></ul> <p>*Qualification Weightage (40%) + Experience Weightage (60%)</p> <p>(Firm must provide documentary evidence(s) for the same to claim the marks)</p>	30

Understanding with the PSDP/ADP guidelines and detailed work plan to perform the assignment	10
<u>Equipment/Facilities:</u> The list of functional survey equipment, laptop/computer hardware & software, and production equipment like printers, copiers and large size plotters etc.	10
<b>Total</b>	100

**Minimum of 70 marks is required to qualify in the aforesaid qualification criteria.**

**Financial Criteria**

The maximum quoted cost would not exceed from PKR 02 million inclusive of all applicable taxes under clause 46A of Punjab Procurement Rules, 2014. The firms who obtained minimum 70 marks in technical evaluation will only be eligible to participate in financial evaluation. The qualified firm who quoted the lowest consultancy charges may award the contract of consultancy services. However, negotiations will be conducted with the firm who scored the highest technical marks in order to match with the rates of lowest quoted firm under clause 53 of Punjab Procurement Rules, 2014.

**Important Note**

University of Home Economics reserved the rights to terminate/withdraw the whole process prior to the award of consultancy contract without assigning any reason.

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