



UNIVERSITY OF HOME ECONOMICS

REQUEST FOR PROPOSALS

IT Annual Framework Contract (FOR BASIS)

TENDER PRICE - Rs. 1000/-

Bid Reference Number: UHE/ITS/11

Last date of submission: March, 14th 2023

FOR OFFICE USE ONLY

Serial No._____

Sold to: - M/S

Date of Sale_____ **Bank Challan No.**_____ **Date**_____



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TERMS AND CONDITIONS

OVERVIEW

University of Home Economics, Lahore intends to purchase equipment for its IT Infrastructure.

1. Scope of Work:

- 1.1 The Selected Bidder will be responsible for the installation of supplied equipment and components at UHE Lahore.
- 1.2 Selected Bidder must ensure that the supplied equipment is operational, new, perform properly, and meet tender's Technical Specification
- 1.3 At the time of installation Selected Bidder must provide comprehensive documentation and Manuals, etc.
- 1.4 The selected bidder shall be responsible for the provisioning of standard warranties and services

2. Proposal instructions (for BOQs in FOR)

- 2.1 This Invitation for Bids is open to all Bidders meeting the mandatory/knockout clause, technical evaluation and test criteria. Evaluation of Bids will be carried out as prescribed in Part-A (Knockout Clauses), Part B (Technical Evaluation Criteria, and Part-C (TestCriteria).
- 2.2 Single stage two envelope bidding procedure shall be applied in response to the tender. Each bid envelope shall comprise one envelope containing, separately, marked as financial proposal and technical proposal (if any) plus "legible documents". The financials of bids found technically non responsive shall be returned unopened to the respective bidders.
- 2.3 Responding organizations shall deliver two sealed copies "one original and one photo copy" of the "FINANCIAL & TECHNICAL PROPOSAL" dated March, 14th 2023 till 3:00pm, each copy being physically separate, bound, sealed and labeled Proposals



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will not be accepted after the due time & date. Proposal shall be delivered at the address given below before time.

ADDITIONAL DIRECTOR ITS,
UNIVERSITY OF HOME ECONOMICS,
LAHORE. PHONE: +92-42-35761834

2.4 The Technical proposal will be opened on the same day March, 14th 2023 at 3:30 pm by the Procurement Committee, UHE-Lahore in the Conference room, UHE-Lahore in the presence of the bidders or their representatives. Within few days Procurement Committee, UHE-Lahore will provide date and time for opening of financial proposals.

2.5 Proposals received after the submission deadline will not be entertained under any circumstances and will be returned unopened to the submitting vendor. It is the sole responsibility of the participating vendor to ensure that the proposals are delivered before the deadline.

Any queries regarding this proposal should be directed to the designated contact person listed below:

For General and Technical Details:

Mr. Shahbaz Shaukat

Acting AD ITS

Contact: +92-42-35761834

Email: webmaster@uhe.edu.pk

2.6 The bidders are **not allowed** to bid in partial (must apply with complete items of bid). The equipment must be brand new and complete in all respects with the original packing of the manufacturer and strictly conforming to the given specifications.

2.7 The original tender documents shall contain the name, designation of duly signed and the same authority may sign the bid as well as any overwriting. The bid officially sealed by the bidder, must be submitted in whole with the proposals. Any conditional, ambiguous, incomplete, supplementary or revised offer after the opening of Bidding shall not be entertained.



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- 2.8 Any overwriting/crossing, etc. appearing in the offer must be properly signed by the person signing the Bidding Document. All pages of the Bidding must be properly signed. Offer with any overwriting and discrepancy shall not be accepted in any circumstances
- 2.9 A Bid Security must be as per below given breakup and should accompany with bidding document as **Earnest Money** drawn in favor of **Additional Treasurer UHE Lahore**. Pay Order or Bank guarantee will be accepted. The earnest money will be released after signing of Agreement. Original Bid Security must be placed in **TECHNICAL PROPOSAL** and a copy must be placed in **FINANCIAL PROPOSAL**.

Sr. No.	Bid Reference Number	Description	Estimated Price	Bid Security amount	Last Date of Submission	Opening Date	Tender Fee (Rs.)
1	UHE/ITS/11	IT Annual Framework Contract	150 million	Rs. 300,000 (0.2%)	14-03-2023 till 3:00pm	14-03-2023 at 3:30pm	1000/-

- 2.10 Bid Security must have a minimum validity period of Ninety (90) days from the last date for submission of the Tender or until furnishing of the Performance Security, whichever is later. The bid security shall be returned to the successful bidder after signing of the contract.
- 2.11 The Bid Security shall be forfeited by the Purchaser, on the occurrence of any / all of the following conditions:
- 2.11.1 If the Bidder withdraws the Tender during the period of the Tender validity specified by the Bidder on the Tender Form; or
 - 2.11.2 If the Bidder does not accept the corrections of his Total Tender Price; or
 - 2.11.3 If the Bidder, having been notified of the acceptance of the Tender by the Purchaser during the period of the Tender validity, fails or refuses to furnish the Performance Security will be declared blacklist.



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- 2.12 Bidders are advised not to quote different options for each item (only one option is to be quoted).
- 2.13 The Successful Bidder will submit 5% performance guarantee of total estimated cost. The performance guarantee will be released by procuring agency after 01 year of satisfactory performance of equipment. 01-year time will be calculated from the date of completion report furnished by ITS office.
- 2.14 Financial Proposal evaluation will be conducted under the Punjab Procurement Rules, 2014. The Price evaluation will include all duties, taxes and expenses etc. In case of any exemption of duties and taxes made by the Government in favor of the Purchaser, the contractor shall be bound to adjust the same in the Financial Proposal.
 - 2.14.1 In cases of discrepancy between the cost/price quoted in Words and in Figures, the lower of the two will be considered.
 - 2.14.2 In evaluation of the price of an imported item, the price will be determined and considered inclusive of the customs and other import duties etc.
 - 2.14.3 In evaluation of the price of articles/goods which are subject to excise duty, sales tax, income tax or any other tax or duty levied by the Government, the price will be determined and considered inclusive of such duties and taxes.
- 2.15 UHE Procurement Committee reserves the right to accept or reject any or all proposals by assigning any reason thereof.
- 2.16 The quantity of an order may vary depending on the quoted prices and the allocated funds.
- 2.17 Decision of the grievance committee shall be final and binding on all concerned and cannot be challenged on any forum or court of Law; except the grievance committee of UHE, Lahore.
- 2.18 UHE-Lahore (Procurement Committee) reserves the right to modify the conditions / specifications of the Bidding Document with written intimation to all the participants those who have purchased the Bidding Documents.



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- 2.19 The bidder will be responsible for the Complete Delivery, Installation within 90 days of issuance of Purchase Order
- 2.20 In case of any unexpected event, delivery period can be extended by the Procurement Committee on the written request of the contractor along with supporting documents (if applicable), giving compelling reasons for delay in delivery.
- 2.21 Delivery, Installation (where mentioned) be completed according to the agreed upon schedule of works.
- 2.22 In case the Bidders fails to execute the contract strictly in accordance with the terms and conditions laid down in the contract, the Security Deposit shall be forfeited and the equipment will be purchased at the supplier's own risk and expenses.
- 2.23 The equipment will be delivered and inspected at UHE-Lahore, and may get rejected if not found in accordance to the stated specifications.
- 2.24 It is the sole responsibility of the vendor to comply with local, national and international laws.
- 2.25 Where reference is made to any specific national or international standards, equal or higher quality will also be acceptable. In case, your offer conforms to standards other than those quoted in the Bidding inquiry you are required to submit the followings along with your bid.
 - One copy of those standards in English
 - Evidence that the standards used is recognized and authoritative to ensure equal or higher quality.

In case the bidder does not submit the required evidence and a copy of each of the standards, its Bid may not be considered.

- 2.26 In case any supplies/material are found not in conformity with the specifications provided in the Bidding Document, either on account of inferior quality, defective workmanship, faulty design, faulty packing or is short supplied, or wrongly supplied, within 15 days the supplier will replace the same free of charges or pay the full cost of replacement including delivery.



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- 2.27 All submitted proposals will become the property of the University.
- 2.28 Force majeure clause is acceptable, including, but is not limited to; war, riots, civil disorder, earthquake, fire, explosion, storm, flood except strikes, lockouts or other industrial actions that are within the power of the party invoking Force Majeure to prevent confiscation or any other action by Government agencies.



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3 Selection Procedure

Technical and financial evaluation will be used for the selection of a successful bidder for the award of this tender.

- 3.1 UHE's intent in issuing this tender is to award a contract to the lowest evaluated and best responsive successful bidder who meets specifications as laid out in Technical Information. If any of the requirements or equipment specifications are not met by the bidder, the bid will be considered as non-responsive.

4 Liquidated Damages

- 4.1 In case of delay, the Procurement Committee reserves the right to impose a penalty not exceeding 5% of the total amount of the contract at the rate of 0.5% of the bill for each delay per week.
- 4.2 In case of services delay or unsatisfactory service deliver non-complying the terms of the comprehensive warranty services, Contractor performance Guarantee / Retention Money will be forfeited.

5 Meet or Exceed Specifications

The specifications provided in this tender are the minimum requirements of UHE. The vendors must meet or may exceed these specifications to meet the actual requirements of this Project and its successful practical implementation. However, in such a case additionally proposed or altered specifications should clearly be highlighted to enable Technical Committee of this Project to clearly identify modified specifications.

6 Payments

Payments will be released after the completion report furnished by ITS office.



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7 Evaluation Criteria

A technically eligible Bidder, based on Qualification Criteria listed in this document, not meeting the 65% pass marks limit will be rejected in Technical Evaluation, and its sealed/unopened Financial Proposal shall be returned back. All Bidders scoring greater than or equal to 65% of the marks will be accepted in technical proposal, and their financial bids will be opened.

PART-A

CRITERIA FOR TECHNICAL EVALUATION OF THE TENDER

(Knock Out Clauses)		Yes	No
i.	Original receipt for purchase of tender.		
ii.	Copy of Registration with Securities Exchange Commission of Pakistan or Registrar of Firm along with the complete profile of the company.		
iii.	Copy of Registration with Income Tax Department and Sales		
iv	Valid/Active NTN/GST/PST Certificate		
v	An affidavit on stamp paper of Rs. 50/- regarding acceptance of terms and conditions of the bid/contract, and not being blacklisted.		
vi	Relevant Meet the required technical specifications of the equipment. Literature must be attached with bidding document		
vii	Last 02 years Tax returns.		
viii	Original Bid Security must be placed in TECHNICAL PROPOSAL and a copy must be placed in FINANCIAL.		



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PART-B

CRITERIA FOR TECHNICAL EVALUATION OF THE TENDER

Sr. No.	Parameters	Detail	Total Marks	Remarks															
1	Past Performance of Completed (Within previous 5 years)	(a) Major Public / Government /Private Institutions Served <table border="1"> <thead> <tr> <th></th> <th>Value of Projects Completed</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>i</td> <td>10M</td> <td>10</td> </tr> <tr> <td>ii</td> <td>40M</td> <td>20</td> </tr> <tr> <td>iii</td> <td>60 M</td> <td>30</td> </tr> <tr> <td>iv</td> <td>70 M and above Each</td> <td>40</td> </tr> </tbody> </table>		Value of Projects Completed	Marks	i	10M	10	ii	40M	20	iii	60 M	30	iv	70 M and above Each	40	40	Public / Government Institutions mean government institutions / Public Sector organizations / Public Sector Universities / Government Agencies / Autonomous Bodies etc.
	Value of Projects Completed	Marks																	
i	10M	10																	
ii	40M	20																	
iii	60 M	30																	
iv	70 M and above Each	40																	
2	Market experiece in quoted items	<table border="1"> <tbody> <tr> <td>I</td> <td>3-5 years</td> <td>2</td> </tr> <tr> <td>ii</td> <td>5-10 years</td> <td>4</td> </tr> <tr> <td>iii</td> <td>Above 10 years</td> <td>5</td> </tr> </tbody> </table> Copy of Purchase Orders issued by the concerned customer	I	3-5 years	2	ii	5-10 years	4	iii	Above 10 years	5	5	Experience will be confirmed from the date of supplies made / Delivered against thepurchase order.						
I	3-5 years	2																	
ii	5-10 years	4																	
iii	Above 10 years	5																	
3	Meet Specification	Meet 100% Specification	15																
4	Financial Status	<table border="1"> <thead> <tr> <th></th> <th>Total Turnover of Bidder for last 05 Years (Audited Financial Statements need to be attached as proof)</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>(a)</td> <td>PKR 200 Million or Higher</td> <td>05</td> </tr> <tr> <td>(b)</td> <td>PKR 400 Million or Higher</td> <td>10</td> </tr> </tbody> </table>		Total Turnover of Bidder for last 05 Years (Audited Financial Statements need to be attached as proof)	Marks	(a)	PKR 200 Million or Higher	05	(b)	PKR 400 Million or Higher	10	10							
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(a)	PKR 200 Million or Higher	05																	
(b)	PKR 400 Million or Higher	10																	



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5	Technical Staff (Overall)	OEM Trained / Certified Resources			10	Complete supporting documents be attached.
		I	3-5 person	05		
		ii	More than 5 persons	10		
6	Registered Service Center in Pakistan	No Of Service Center			10	Proof of Service Centers Address should be provided
		I	No Of Service Center	Marks		
		ii	3 or More Including Lahore	10		
		iii	1 or More Including Lahore	05		
7	Good Reputation Certificate from any Govt. Institution / Private Sector in Connection with Services	No certificate provided			10	Public / Government Institutions mean government institutions / Public Sector organizations / Public Sector Universities / Government Agencies / Autonomous Bodies etc.
			No certificate provided	Marks		
		i	1	5		
		ii	3	10		

Total Marks: 100

Qualifying Marks: 65%



PRODUCTS

	Items	Description	Qty	Warranty	Unit Price	Tax	Unit price with Tax	Total Price (Incl. Tax)
Sr#	Network Items							
1	Optical Fiber Cable	2 Core Single Mode Duplex per Meter	1000					
2		6 Core Single Mode Duplex per Meter	800					
3		12 Core Single Mode Duplex per Meter	500					
4	Network Cable	Cat 6A per Roll (1000 feet)	25					
5	RJ 45 Connector	Cat 6 Box 100 (Pcs)	5					
6	SFP Module	10G LC	30	1 year				
7		40G LC	3	1 year				
8	Patch Cord	Cat 6A UTP Patch Cord (3 meter)	200					
9	POE Switch Including all accessories (SFP, etc.)	48x10/100/1000BASE-T, 4x10GE SFP+, 1x Console, 1x EthMGMT, IEEE802.3, IEEE802.3u, IEEE802.3ab Standards Layer 3	2	1 year				
10	POE Switch Including all accessories (SFP, etc.)	24x10/100/1000BASE-T, 4x10GE SFP+, 1x Console, 1x EthMGMT, IEEE802.3, IEEE802.3u, IEEE802.3ab Standards Layer 3	12	1 year				



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11	WLAN Access Point	Support 1000 concurrent connections minimum, 3x3 MIMO Support, 2xEthernet 10/100/1000 Base-T, IEEE 802.11 a/b/g/n/ac	80	1 year				
12	Core Switch Dual Supply, Including all accessories (SFP, etc.)	Switching Capacity 2.16/2.4 Tbit/s 48x10 GE SFP+, 6 x 40/100 Gig QSFP28	1	1 year				
13	Firewall Dual Supply, Including all accessories (SFP, etc.)	Fixed Interface 2xGE (SFP+), 10xGE, Bandwidth Management, Intrusion Prevention, URL Filtering, 1x AC Power	2	1 year				
14	IP Camera	2 Mega Pixel	25	1 year				
15		4 Mega Pixel	10	1 year				
16	4K 64CH 2U NVR	Smart H.265+, H.265, Smart H.264+, H.264, MJPEG Video Compression	1	1 year				
17	4K 8CH 2U NVR	Smart H.265+, H.265, Smart H.264+, H.264, MJPEG Video Compression	1	1 year				
18	SSD Hard Disk	4 tb 2.5 Inches Form Factor, SATA 6/Gbps, 560MB/s Read, 530MB/s Write, V-Nand,	4	1 year				



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Dry Batteries Ampere								
19	12V 7AH	Standard F2 terminals, 12 V 7 Ah, Dry Battery	80	6 months				
Liquid Batteries								
20	12V 175AH	12V 175AH, Lead Acid Battery	30	6 months				
Other Products								
21	FHD Monitor	FHD (1920x1080), Contrast ratio 1200:1, HDMI Port, Display Port, VGA Port, 22"	25	1 year				
22	Desktop	Intel Core i7, 16 GB RAM, 1TB SSD Non-Branded	25	1 year				
23	Ram for Desktop	16GB DDR 4 3200MHz	30	1 year				
24	Power Supply for desktop	550 watts 80 pin	25	1 year				
25	All in one PC	Intel Core i7, 16 GB ram, 512 NVME/ SSD, Screen 22"	25	1 year				
26	RAM for All in One	16GB DDR 4 3200MHz	25	1 year				
27	Laptop	Intel Core i5, 512 GB PCIe, 16GB RAM, 15.6 inches	25	1 year				
28	RAM for Laptop	16GB DDR 4 3200MHz	50	1 year				
29	M.2 Hard Drive for Laptop	500GB PCIe NVME	50	1 year				
30	UPS	600VA with built-in battery	50	1 year				
31		2KVA with built-in battery	15	1 year				
32		6KVA with external battery Support	5	1 year				
33		10KVA with external battery Support	5	1 year				
34	Wireless Mouse	A4tech Wireless or Equivalent.	200					



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35	Printer	Upto 40ppm, Resolution 1200dpi, 1x Ethernet, laser printing, Duplex	3	1 year				
36	Multimedia	1280×800, 3800 (ANSI Lumens), VGA Cable, Power Cord, Remote Control	10	1 year				
37	Wired Keyboard	A4tech or Equivalent.	200					
38	Wired Mouse	A4tech or Equivalent.	100					
39	Gigabit Single mode Fiber to Ethernet Media Converter	Single mode, RJ45 to fiber port	30	6 months				
40	HDMI to HDMI	20 meters	30					
41	Photocopier	45 ppm (minimum), 400 Sheets each tray	4	1 year				
42	Multifunctional Printer	Print 20 ppm, Resolution 1200dpi, Copy 20ppm, Scan Resolution 4800dpi, 1x Ethernet, Wireless, Laser	15	1 year				
43	Multifunctional Color Printer	Print 18 ppm black, print 4 ppm Color, Resolution 600dpi, copy 18 cpm black, Copy 4 cpm Color, Scan 15 ipm, Scan Resolution 4800dpi	5	1 year				
44	Documents Scanner	upto 20ppm/40ipm, High Speed USB 2.0 and 3.0, upto 600dpi	5	1 year				
45	Documents Shredder	Overheat protection, Auto start, 8 Sheets Shreds	10	1 year				
46	Hard Drive	1 TB SSD	15	1 year				
47	USB	128 GB	30	1 year				
48	Telephone Exchange	Gigabit network port, POE, USB, 450 (Minimum) connection	1	1 year				
49	Wireless IP Telephone	Dual band Wi-Fi	25	1 year				



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50	Optical Fiber Patch Code	Single-Mode, 3.0mm duplex, 3Meter or above	100					
51	CMOS Cell	Lithium Made	200					
52	VGA Cable	Branded 10 m	100					
53	Power Cable	Branded	200					
54	Alkaline Batteries	AA/AAA	200	6 months				
55	HDMI to VGA	3m or above	30					
56	Android Cables	1m or above	20					
57	C-Type Cables	1m or above	20					
58	External SATA Convertor	for External Hard Drive	20	6 months				
59	Flower Cable	1m or above	25					
60	Tonner HP	79A	15					
61		107A	15					
62		58A	15					
63		117A Black/Cyan/Magenta/Yellow	15					
64		119A black/Cyan/Magenta/Yellow	12					
65	Duct	16/16 Per feet	2500					
66		40/40 Per feet	400					
67		100/100 Per feet	200					
68	Printer Toner Recycle	12A/56A/85A/44A/35A/79A	250					
69	Cabinet	6U wall mounted with glass Door	10					
70	Cabinet	12U outdoor wall mounted	10					
71	Network IO	Rj45 I/O with single shutter faceplate and Box	300					
72	Patch panel	24 Port Patch Panel with Toolless Support	25					



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73	Networking Cable Manager	Cable management tools, Harding Mounting	15					
74	Fiber Jointer Box	Plastic or Metal Fiber Jointer Box or Equivalent	30					
75	Biometric Attendance Machine	<ul style="list-style-type: none">• Face Capacity: 1000+• Fingerprint Capacity: 1500+	7	1 year				
76	Photocopier machine Toner	Ricoh MP 2014ad /Toshiba E Studio 4528A	20					
77	2 Core 7/44 Meter	GM or Equivalent	300					
78	2 Core 7/29 Meter	GM or Equivalent	500					

SPARE PARTS

	Items	Parts	Description	Qty	War ranty	Unit Price	Tax	Unit price with Tax	Total Price (Incl. Tax)
79	Laptop	Motherboard	Intel Core i5	20	1 year				
80		Battery	3-cell (48WHr) Li-ion	35	3 months				
81		Charger	65 W Smart AC power adapter	30	3 months				
82		Screen	15.6 inches	15					
83	Monitor	Screen	23.8" Power Cord	25					
84	UPS	IPOWER 750VA	Power board	80	1 year				
85		2KVA NETCCA	Power board	35	1 year				
86		6KVA PROSTAR	Power board	5	1 year				
87		10KVA NETCCA	Power board	4	1 year				
88	Core Switch	Cloud Engine S6730-H48X6C	Power Supply	3	1 year				
89	Firewall	USG6000E	Power Supply	3	1 year				
90	Printer	HP LaserJet Pro	Formaterboard	5					
91		MFP M26nw	Roller Pad	2					
92		HP LaserJet	Formaterboard	5					
93		P1102	Roller Pad	2					



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94		HP LaserJet Pro	Formaterboard	5				
95		MFP M28a	Roller Pad	2				
96		HP LaserJet	Formaterboard	5				
97		P1005	Roller Pad	2				
98		HP LaserJet Pro	Formaterboard	5				
99		M12a	Roller Pad	2				
100		HP Color Laser	Formaterboard	5				
101		MFP 179fnw	Roller Pad	2				
102		HP LaserJet Pro	Formaterboard	5				
103		MFP M28w	Roller Pad	2				
104		HP LaserJet	Formaterboard	5				
105		m404dn	Roller Pad	2				
106		HP LaserJet	Formaterboard	5				
107		m404dw	Roller Pad	2				
108		HP LaserJet	Formaterboard	5				
109		MFP M436nda	Roller Pad	2				
110		HP LaserJet	Formaterboard	5				
111		MFP 137fnw	Roller Pad	2				
112		HP LaserJet	Formaterboard	5				
113		1020	Roller Pad	2				
114	Photocopier	Ricoh MP	Gear Box	5				
115		2014ad	Formaterboard	2				
116		Toshiba E	Gear Box	5				
117		Studio 4528A	Formaterboard	2				
118	Multi-Media Screen	Multi-Media Screen	8x6 Projector Screen simple	5				
119		Multi-Media Roof kit	Roof Hanging Kit for Projector	10				



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INSTALLATION

	Items	Parts	Description	Qty	War ranty	Unit Price	Tax	Unit price with Tax	Total Price (Incl.Tax)
120	Optical Fiber Cable	2/6/12 Core Single Mode Duplex	Installation cable with Duct per Feet	5000					
121			Installation underground in wall per feet	2000					
122			Installation in Aerial per feet	50000					
123			Installation and reinstatement of buried cable per feet	1200					
124	Network Cable	Cat6 /Cat 7	Installation cable with Duct per feet	40000					
125			Installation underground in wall per feet	2000					
126			Installation in Aerial per feet	12000					
127	Service	12U Rack Service		60					
128		Fiber Splicing per core		5000					
129		42U Rack Service		6					
130		Laptop Service		100					



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131		Photocopier Service		25				
132		Printer Service A4 Size		250				
	Total							

NOTE:

- Minimum specifications are mentioned. Higher specification also acceptable.



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Part C (Test Criteria)

1. Specifications and Standards (Technical Specifications)

- (a) The Bidder shall ensure that the Equipment comply with the technical specifications and other provisions of the Contract.
- (b) The Equipment supplied under this Contract shall conform to the standards mentioned in the Schedules to Bid and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the country of origin of the Goods.

2. Inspections and Tests

- a) The Supplier shall at its own expense and at no cost to the Procuring agency carry out all such tests and /or inspections of the Equipment as per the specification.
- b) The inspections and tests may be conducted on the premises of the Bidder, at point of delivery, and/or at the final destination of the Equipment, or in another place in the Procuring agency's place.
- c) The Procuring agency or its designated representative shall be entitled to attend the tests and/or inspections.



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3 Terms and Conditions

- 3.1 All prices should be in PAK rupees exclusive of Taxes. GST and /or other Tax amount where applicable should be mentioned in separate column(s) and the total given in a separate column.
- 3.2 All prices should be valid for at least Ninety(90) days. Withdrawal or any modification of the original offer within the validity period shall entitle UHE-Lahore to forfeit the earnest money/bid Guarantee in favor of the UHE-Lahore and/or putting a ban on the future inquires or taking any other suitable action against the bidder.
- 3.3 Delivery of the items will be free of charge at the UHE-Lahore during the office hours with a copy of delivery challan.
- 3.4 Items being ordered should be brand new and according to order specification from the current production and covered under normal warranty/guarantee etc. as mentioned in the proposal. Brochures of the product details must be attached.

Name of Vendor.....
Authorized person.....
Authorized Signature.....
Stamp.....
Office address.....
Tel No.....
Fax No.....

(The filled in Bidding Document should be forwarded to UHE-Lahore with covering letter).



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Checklist of items

Sr. No.	Particular Tender Documents	Status of Submission	
		Yes	No
1	Original receipt for purchase of tender		
2	Authorized Person Name, Designation, Signature		
3	Office address		
4	Tel No.		
5	Copy of Registration with Securities Exchange Commission of Pakistan or Registrar of Firm along with the complete profile of the company.		
6	Copy of Registration with Income Tax Department and Sales		
7	Valid/Active NTN/GST/PST Certificate		
8	An affidavit on stamp paper of Rs. 50/- regarding the acceptance of terms and conditions of the bid/contract, and not being blacklisted.		
9	Bidding documents are attached		
10	Relevant Meet the required technical specifications of the equipment. Literature must be attached with bidding document		
11	Last 02-year Tax returns		
12	Original Bid Security must be placed in TECHNICAL PROPOSAL and a copy must be placed in FINANCIAL		