

FACULTY JOB APPLICATION FORM
UNDER TTS

Applicant Name _____

Post applied for _____

Department _____



UNIVERSITY OF HOME ECONOMICS
LAHORE

Note: Read all instructions given on www.uhe.edu.pk carefully

(I) **Personal Information**

Affix a recent
Photograph
(*passport size*)

Name	
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Father's Name	
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Gender	MALE		FEMALE	
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Date of Birth	____ - ____ - ____	Age	____ Years, ____ Month(s) & ____ day(s)
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CNIC No. (copy to be attached)						-												-	
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Marital Status		Blood Group	
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Nationality	
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Highest Qualification		Passing Year	
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Present/ Postal Address	

Permanent Address	

Mobile No.	
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Phone No.(Residence)	
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E-Mail	
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(II) Academic Background, Professional Training & Extra/ Co-curricular Activities

(a) Academic Background:

Degree/ Certificate held	Year of Award	Field/Subject	University/Institute/Board		Marks Detail		Grade/ Division/ CGPA *
			Institution Name	Country	Obtained	Total	
Post-Doctoral							
PhD							
M.Phil./MS							
BS/MA							
B.A (if applicable)							
Inter/A Level							
Matric/O Level							

*Give grade for semester system and division for annual system of examination.

(b) My PhD thesis was evaluated by (Name, Institution and Place)

- i) Name: _____ Institution: _____ Country: _____
- ii) Name: _____ Institution: _____ Country: _____
- iii) Name: _____ Institution: _____ Country: _____

(c) **Current Rank:** _____

(d) **Post PhD Experience (years)** _____

(e) **Pre PhD Experience (years)** _____

(f) **Total Experience (years)** _____

(III) Employment History (Please start from your recent job and go in descending order)

(a) Teaching

Name of Organization	Designation	Scale/ Package	Key Job Description	Duration Time		
				Dates		Period
				From	To	YY-MM-DD
						____-____-____
						____-____-____
						____-____-____
Total				____YY, ____MM, ____DD		

(b) **Professional**(if any)

Name of Organization	Designation	Scale/package	Key Job Description	Duration Time		
				Dates		Period
				From	To	YY-MM-DD
					__-__-__	
					__-__-__	
					__-__-__	
Total				____YY, ____MM, ____DD		

**Must attach the certificate/documents of the experience claimed.*

Total Experience (Teaching & Professional)	Years	Months	Days

(IV) **Research Publications**

Attach a list of publications including name of journal; year/volume of publication; page numbers; author(s); title. (May add separate list in the following pattern).

(a) **National/ International Journal Papers**

Sr. #	Author	Title/Complete Name of Journal	Vol. No.	Page No.	Year	HEC Approved		Category (Impact Factor) W,X,Y,Z
						Yes	No	
1.								
2.								

(b) **National/ International Conference Papers**

Sr. #	Title of Publication	Title of Published Conference Proceeding	Year	Venue
1.				
2.				

(c) **Book/ Book Chapter Written** (if any)

Sr. #	Book Title	Chapter Title	Publisher & Year
1.			
2.			
3.			

(V) **References:**

Name	Designation / organization	Contact Number	Email Address
1.			
2.			

(VI) **UNDERTAKING BY THE APPLICANT:**

It is solemnly affirmed that facts and figures given above are true to the best of my knowledge. Any false information, given by me, shall automatically disqualify me from the candidature of the post applied for and for future selection requirements.

Dated: _____

SIGNATURE OF THE APPLICANT

.....
FOR OFFICE USE

Application Received by: _____ Date : _____

Checked by: _____ Dated: _____

Short Listed Not Short Listed if not reason (s)

Signature & Name of Dealing Officer _____

Make sure that you have attached all the required documents with your application form.

CHECK LIST:

Sr. No	Description	Yes	No
1	Filled Application form		
2	Fee deposit slip		
3	Passport size photograph		
4	Attested copy of CNIC		
5	Attested copies of degrees/certificates/diplomas		
6	Equivalence certificates from HEC (if applicable)		
7	Attested copies of research publications		
8	Attested copies of experience certificates (if applicable)		
9	No objection certificate from the competent authority if already in service		
10	Brief CV/bio-data of maximum up to 500 words comprising of information regarding teaching, supervision of M.Phil./Ph.D. thesis, research projects, number of research publications, contribution to profession and society		
11	Scanned PDF file of complete application with attachments for sending through email to registrar@uhe.edu.pk		