

NOTIFICATION

Consequent upon the approval of the Statutory Bodies of the University, the Vice Chancellor is pleased to grant permission to notify the following Admission Policy for BS (4-Year)/ MS/M.Phil Programmes (Under Semester System) for the Academic Year 2020-21 for the University of Home Economics as per details given below:

- Admission Policy -

1. There shall be an Admission Committee to supervise admissions constituted by the Vice Chancellor.
2. Admission shall be made, except for the **reserved seats** (Annexure-I) on the basis of merit in accordance with the criteria laid down by the Academic Council from time to time. However,
 - a. In case of admission to BS classes two marks will be deducted for each late year to a maximum of five years as fixed by the Admission Committee and approved by the Vice- Chancellor. More so, the immediate last five sessions will be considered for admission only. The deduction of marks for the late years is not applicable to MS Students whose names were dropped or struck off from the rolls of any University Teaching Department/ Centre/Institute/Constituent/Affiliated College due to shortage of lectures or non- payment of dues or poor performance or non-appearance in examination etc. shall not be granted readmission without the permission of the Syndicate. The Syndicate may not consider such cases except on the recommendations of the University Admission Committee. The University Admission Committee may consider such cases on the recommendations of the respective Deans of the Faculties/Principals of Affiliated Colleges.
3. a. In case the students remain absent from the class for 15 consecutive days without leave, her name shall be removed from the rolls. However, the student is eligible for re-admission approved by the Chairman, Admission Committee on the payment of re-admission fee in the University of Home Economics account.
4. Only those candidates who have passed the BS and MS/MPhil. Examination shall be eligible for admission to the next higher class.
5. The Chairpersons/Directors/Principals of the Departments/Affiliated Colleges shall, each year, communicate for approval to the Admission Committee through the Dean of the Faculty concerned/Principal of the Affiliated Colleges, prior to admission, the total number of students to be admitted including the students to be admitted against the reserved seats. This number shall not be increased without the prior approval of the Vice-Chancellor, nor shall the criteria be modified without her approval. **Special criteria for weightage in admission to a particular discipline**, against merit seats will equally apply to the Affiliated Colleges. The Affiliated Colleges may, however, determine their own special criteria for filling the Reserved Seats.
6. Any student, who was rusticated, expelled, or whose entry in any College/University Campus was banned for any reason whatsoever at any time during her academic career, shall not be admitted to any class without the permission of the Syndicate. The Syndicate may not consider such cases except on the recommendations of the Admission Committee.
7. All difficulties connected with admission shall be resolved by the Admission Committee.
8. Any **Reserved Seat** (see Annexure-I), which remains unfilled may, with the approval

- of the Vice-Chancellor, be transferred to the Merit Quota. The Affiliated Colleges shall have their own Regulations for admission of students against the Reserved Seats
9. Any person who has attained the age of twenty-four years or more on the last date fixed for the receipt of the applications for admission shall not be admitted to BS or equivalent classes. However, the Vice-Chancellor on the recommendations of the Chairpersons/ Directors/ Principals and Dean of Faculty concerned, may relax this Regulation for **female / foreign** candidates up to a maximum of 5 years. No age limit for Disable/Special Students.
 10. 2 seats will be reserved for the faculty members from each department for MS/PhD admissions.
 11. Lists of students selected for admission in BS or equivalent, MS or equivalent and Ph.D. programs shall be prepared in accordance with the prescribed Performa and submitted to the Dean concerned for approval prior to notification.
 12. There is no age limit or session preference for Self-Supporting/Replica (Afternoon, Evening) programs. (if offered).
 - 13 a. Under extraordinary circumstances, the Vice-Chancellor, on the recommendation of the Heads of the Institutions, may allow migration of students from another University to the University of Home Economics or from an Affiliated College to a Teaching Department of the University/Affiliated College and vice-versa, provided
 - i. The Institutions concerned agree for the migration of such a student.
 - ii. The courses of studies are recognized as equivalent by the Department/ College.
 - iii. The student would have been admitted on eligibility as well as on merit basis determined in accordance with the Regulations contained in this booklet; and the condition relating to the year of passing examination applicable to the corresponding admission of the University of Home Economics shall also be applicable to the students seeking migration.
 - 13 b. A migration certificate (in case the applicant graduated from a University other than the province of Punjab/all Boards of Intermediate and Secondary Education) must be produced by the final date of admission.
 14. If there is a tie between two or more candidates having equal merit for admission in BS examination or equivalent, their merit will be determined on the basis of the marks obtained in FA/ F. Sc. In case that is equal, then marks in Matriculation will be considered. Thereafter, if the candidates have equal merit, the candidate older in age will be given preference over the younger in age. Similarly, in case of tie between two or more candidates for admission in BS program above said criteria will be applicable.
 15. The BS degree from other than Pakistani Universities where the subject of English is not compulsory will not be considered as equivalent to the respective degrees of the University of Home Economics and students holding such degrees shall not be admitted.
 16. The marks obtained by a candidate in the additional subject can neither be counted nor given any weightage for the purpose of admission.
 17. The dues other than approved by the University should not be charged by the Departments from the students.
 18. The students of 4 years BS program can opt for an exit on medical/emergency ground after successful completion of study of first two years with Associate Degree. However, such students will be eligible for admission in the SAME department for BS program within two years of exit.

Eligibility Criteria

19. The eligibility for admission to BS or equivalent, MS or equivalent and Ph. D. is as under:

a) Eligibility for BS or Equivalent

The candidates holding F.A./F.Sc./A levels or equivalent qualification with at least 50% marks and age not more than 24 years are eligible for admission in BS programs

- I. **For admission in BS Human Nutrition and Dietetics candidates holding FSc (Pre – Medical) / FA (Intermediate in Home Economics OR Outlines of Home Economics), A level (Biology and Chemistry) are eligible.**
- II. **For admission in BS Human Development and Family Studies and BS Sociology,** Candidates with Psychology or/and Sociology in FA will be given 2+2 additional marks.
- III. **For admission in BS Art and Design, BS Fashion Design, BS Textile Design, BS Interior Design** Aptitude test and interview is mandatory
Weightage: Academic record 70%, Entry test (20%) and interview (10%), 50% are passing marks in both test and interview.
- IV. **For BS Home Economics** 80% seats will be reserved for students with Intermediate in Home Economics

b) Eligibility for MS or Equivalent

V. The applicant must have sixteen-year education (BS/ MSc. or equivalent) as per HEC criteria for admission in MS

Admission Criteria

Serial No	Description	Marks
1	Academic qualifications*	40
2	Publications in HEC approved journals/ National/Provincial Level Exhibitions/ (One mark for each)	05
3	Professional experience in the relevant field (one mark for each year for job in the relevant field/as per Departmental preference)	05
4	Subject related written Entry Test	40
5	Interview	10
	Total	100

*Break up of 40 Marks for Academic Qualifications:							
Course/Degrees		% age Marks					
		45%	50%	55%	60%	70%	>80%
Matric	Marks	2	4	5	7.5	8.5	10
F.A / F.Sc/ equivalent	Marks	2	4	5	7.5	8.5	10
B.A / B.Sc.	Marks	2	4	5	7.5	8.5	10
BS/M.Sc. (Annual System)	Marks	2	4	5	7.5	8.5	10
		CGPA					
			2.5	2.7	3.0	3.4	>3.8

BS (Semester System)	Marks	5	6	7.5	8.5	10
BS (Hons.) 4-Years/ B.Sc. (Hons) 4 Years/ (16 years education)	Marks	10	12	15	17	2

Admission shall be made on the basis of the Basic Criteria given below:

Only those candidates who have Degrees/Certificates duly recognized by HEC will be eligible to apply.

- a. Criteria for admission of Foreign Students is prescribed in Annexure-I,
- b. Quota of **reserved seats** for the following categories is prescribed in Annexure-I,
 - i. Foreign students
 - ii. Children of Martyrs of Army/War Disabled, serving and retired army Personnel of the Defence Forces
 - iii. Seats outside the Punjab Province
 - iv. AJK & Gilgit Baltistan
 - v. Blind/Special persons/ Persons with disability
 - vi. Sports
 - vii. Distinction in Co-curricular activities
 - viii. Daughters of Overseas Pakistanis
 - ix. Children/Spouses/real sisters/nieces of the Faculty of University of Home Economics
 - x. Children/Spouses/real sisters/ nieces of the Employees of the University of Home Economics.
 - xi. Minorities

*** Note: All the Heads of the Departments are directed to accept the above nominations against reserved seats on the recommendations of the Chair, Admission Committee.**

Dr Rafya Tahir
Registrar

C.C to:

1. PA to Vice Chancellor UHE
2. Chairpersons of All the Departments
3. Controller of Examination UHE
4. Treasurer University of Home Economics Lahore
5. Registrar Office for record
6. Office Order file

**Annex I
(Reserved Seats BS)**

Departments of Food and Nutrition, Department of Textile and Fashion Design, Departments of Human Development and Family studies, Department of Art and Design, Department of Family and Consumer Sciences.	
Children / sisters/ nieces (in this order of priority) of The University of Home Economics Teachers, serving or retired (excluding teachers on deputation/part-time teachers) with a service of not less than 5 years. This is also applicable to self-supporting Afternoon/Evening program.	2.% (with a minimum of one seat)
Children / sisters/ nieces (in this order of priority) of The University of Home Economics Employees, serving or retired, with a service of not less than 5 years. This is also applicable to self-supporting Afternoon/Evening program	2.% (with a minimum of one seat)
Foreign students (whose names are recommended by the Ministry of Education, Govt. of Pakistan, according to the prescribed procedure).	1 % (with a minimum of one seat) Vice-Chancellor may permit the admission of more eligible foreign applicants on the recommendations of Dean of Faculty and Director/ Principal/ Chair Teaching Institute/ Constitute College/ Department.
Provinces, Gilgit & Baltistan and AJK Seats. Each UHE Department will have 1 seat for the students belonging to these areas.	The nominations will be sent through the HED of that province.
Special (Persons with Disability) persons (blind/physically handicapped) on humanitarian grounds (to be approved by the Vice- Chancellor after a case has been made out by the Chair of the Department and is supported by the Dean, of the Faculty concerned and the Committee constituted for this purpose).	2% (with a minimum of one seat)
Daughter of martyrs of Army, War disabled, serving and retired army personnel subject to the recommendation/ certificate by the relevant body. A certificate of martyrdom issued by the G.H.Q Adjutant General Branch should be attached along with the recommendation letter.	1 seat in each department
Daughter of Pakistani Overseas. These students will pay fees applicable to the foreign students	5% (with a maximum of 3 seats). These seats are not convertible to any category of reserve/merit seats.
Outstanding Sports Persons (Selected on the recommendations of the Special Committee appointed by the Vice-Chancellor for the said purpose).	1% (with a minimum of one seat)
Students having distinction in Co-curricular activities to be selected by a Committee to be appointed by the Vice-Chancellor for this purpose. Activities to be decided by the admission committee	2% (with a minimum of one seat)
Students belonging to minorities (Selected on the recommendations of the Special Committee appointed by the Vice-Chancellor for the said purpose). * As per instructions given by the Government of Punjab.	2% (with a minimum of one seat)

NOTIFICATION

Consequent upon the approval of the Statutory Bodies of the University, the Vice Chancellor is pleased to grant permission to notify the following Merit and Need Based Scholarship Policies for BS (4-Year)/ MS/M.Phil. Programmes for the Academic Year 2020-21 for the University of Home Economics as per details given below:

Merit Scholarship*Undergraduate Programs (BS Part II 1st Year to 4th Year)*

University offers Merit Scholarships to students enrolled in different programs based on their semester results. These scholarships are awarded to top three position holders and next five in order of merit of each class (session) in the shape of fee waiver as given below:

- | | | |
|----|---------------------------------|------------------------|
| a) | Position Holders (each program) | 50% Tuition Fee wavier |
| b) | Next Five in order of Merit | 35% Tuition Fee wavier |

Eligibility Criteria

- a) Students must score CGPA of equal to or more than 3 and above to qualify for the award of Merit Scholarship.
- b) Only regular students in a semester will qualify for the award of Merit Scholarship.
- c) Students having a disciplinary punishment and/or short of attendance during the semester will be disqualified for the award of Merit Scholarship for the next one semester.
- d) A student would be granted only one financial benefit out of Merit Scholarship.
- e) If there is a Tie for merit scholarship between two or more students all of them would receive financial reward of their respective positions.
- f) When a student is not awarded Merit Scholarship because of getting another scholarship / University of Home Economics Merit Scholarship, the scholarship will be transferred to next student on Merit.
- g) Policy and amount of Merit Scholarship can be reviewed by the Vice Chancellor and Scholarship Committee at any time.
- h) In case of any conflict, committee's decision would be final.

Need Based Scholarship

Undergraduate Programs (BS Part II 1st year to 4th year)

University offers Need based Scholarships to students enrolled in different programs based on their semester results. These scholarships are awarded to students according to the criteria set by the University for need based scholarship in the shape of fee waiver as given below:

1. Orphan 100% Tuition Fee waiver
2. Low income. 70% Tuition Fee waiver

Eligibility Criteria

- a) Applications should be written in the name of Chairperson along with valid photocopy of CNIC.
- b) If a student is below 18 years, she should submit the form- B or CNIC of parents.
- c) It is mandatory for the student to avail filled Bonafide Certificate from the educational institute where she is enrolled.
- d) A departmental scholarship committee will conduct interview and forward deserving students list to scholarship committee.
- e) It is mandatory to attach the Bonafide certificate with the application form.
- f) In Bonafide form any kind of cutting or overwriting will not be accepted.
- g) It is compulsory to submit attested educational certificate (marks and attendance percentage) and fee slip.

Dr Rafya Tahir
Registrar

C.C to:

A copy is forwarded for information to:-

1. PA to Vice Chancellor UHE
2. Chairpersons of All the Departments
3. Controller of Examination UHE
4. Treasurer University of Home Economics Lahore
5. Officer Order File.

NOTIFICATION

Consequent upon the approval of the Statutory Bodies of the University, the Vice Chancellor is pleased to grant permission to notify the following University Medals & Certificate and Sponsored Gold Medals, Cash Awards Policies for BS (4-Year)/ MS/M.Phil Programmes for the Academic Year 2020-21 for the University of Home Economics as per details given below:

University's Medals & Certificates

Those students who will pass their examination as a whole and not in parts will be considered for these tokens of recognition. The students who freeze their semesters and take extensions will not be considered for prizes.

- All Medals will be bestowed in UHE Convocation.
- Gold medal should be awarded to a student who stands first in the order of merit in any BS and MS/M.Phil degree programs separately, offered by each department.
- Students securing first five positions in BS and three positions in MS/M.Phil programs will be awarded Merit Certificates.
- The merit will be based on a combined list of both the regular and replica program (if offered)
- All medals will be conferred from the UHE Endowment Fund.

Sponsored Gold Medals, Cash Awards

The UHE will honor the request of an eminent alumni and other personality, an organization desirous of sponsoring gold medal in specific names for a student of a department. Following is the proposed procedure for such initiative:

- The request in this regard should be addressed to the Vice-Chancellor directly or through the chair of the relevant department including the credentials of the nominee/ organization with a pay order of RS. 100,000/- in prescribed bank account.
- The case will be presented in the Academic Council for the final decision If approved, another amount of Rs. 400,000/- will be deposited in the University's Account and the award in the nominees' name will be bestowed.
- For the cash prizes, any amount decided by the donor may be given to a topper in a degree.

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Registrar

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